

# THREE RIVERS LEAGUE INTERSCHOLASTIC SKI RACING ASSOCIATION

## BY-LAWS

### **I. Executive Committee**

The elected officers of the Three Rivers League Interscholastic Ski Racing Association and their representative duties shall be as follows:

- A. President: The President must be the head coach of a member school, and will be elected to this position by their respective members. The President shall serve as the chief executive of this Association. He/she shall attend all OISRA meetings, preside at TRLISRA meetings, rule on procedure and jurisdiction, summarize decisions, and appoint special committees. If the President is unable to attend any OISRA meetings, the President may delegate this responsibility to a member of the Executive Committee. If a member of the Executive Committee is unable to attend any OISRA meetings, the President may delegate another member of the Association to attend. Be a member of the Finance Committee that authorizes payment of expenses.
- B. Vice President: The Vice-President shall perform the duties of the President in the absence of the President or in the event of their inability or refusal to perform the President's duties, and shall assume such other duties as may be delegated by the President. He/She will be responsible for insuring all rules and regulations are complied with by all members of the league. He/She will be responsible for the distribution of coaching news, clinics and initiating clinic programs for the upgrading of the coaching in the League. Be a member of the Finance Committee that authorizes payment of expenses.
- C. Secretary: The Secretary shall record the minutes of all meetings of the Association and be responsible for the distribution of copies of said minutes to each school in the league. Take roll, determine quorum and record all voting by members. See that all notices are duly given in accordance with the Constitution and Bylaws; be custodian of the Association racing records; and distribute a roster of member schools, coaches' names, and parent reps to the league by November 1<sup>st</sup>. By December 1<sup>st</sup>, submit to OISRA a roster of the league's member schools, coaches' names, parent reps, results of the election of league officers, and the league's race schedule. Submit the league's season results in a summary report, at the close of the league schedule, to the OISRA. Be a member of the Finance Committee that authorizes payment of expenses.
- D. Treasurer: The Treasurer shall be custodian of the Association business records, funds and securities. Receive and give receipts for money due and payable to the Association, and deposit such money, in the name of the Association, in such banks, trust companies or other depositories as the membership may select. Disburse funds of the Association as directed by the Financial Committee, serve as chairman of the Financial Committee to prepare

a budget for presentation at the fall meeting, and insure that OISRA dues are received by the OISRA no later than December 1<sup>st</sup>.

- E. Head of Parent Reps: The Head of Parent Reps shall assume such duties as may be delegated to him/her by the President or Vice-President. The parent reps from each school will elect this person to represent the parents of the league in all matters relating to the financial and judicial operations of the league and to monitor the performance of the coaches.
- F. OISRA Representative: The OISRA Representative shall act as representative of this Association in all dealings with the OISRA. He/She shall attend all OISRA meetings. If unable to attend any OISRA meeting, the OISRA Representative may delegate this responsibility to a member of the Executive Committee. If a member of the Executive Committee is unable to attend, the OISRA Representative may authorize another member of the Association to attend and vote in his/her behalf by filing a written proxy with the Chairman of the OISRA meeting.

## **II. Dues and Penalties, at League Level**

- A. Amount of dues for the League shall be \$55 per racer, to be paid to the Treasurer of the League.
- B. League membership dues are payable prior to December 1<sup>st</sup> of each season. If paid after December 1, there is a \$50 penalty.
- C. A \$25 fine will be imposed for each team that does not send a representative to the league's monthly meetings.
- D. A \$50 penalty will be assessed to the team for each volunteer who does not show at an assigned race.
- E. The Association has the right to levy a special fee per racer, if required, known as "Head Tax", and the amount will be set at any meeting prior to the end of the season.
- F. A \$100 penalty will be assessed to any team, or \$50 to any associate member individual, that has not submitted all required items as set forth in Article III, below.
- G. League penalties may be reviewed and/or revised on a case-by-case basis, based on extenuating circumstances, by the league Executive Committee.

## **III. Eligibility for Sanctioned Events**

- A. To be a member of a high school or club team, an individual student (racer) must meet all the eligibility requirements as dictated per Policy 8 of the OISRA Policies.

- B. To be recognized as an individual or a ski team and to participate in sanctioned events an individual, school or club must submit the following to the League Secretary by mid November:
1. School Racer Roster including Name, Grade, Gender, Parents/Guardians Names, Address and Phone Number.
  2. Acknowledgement of and Assumption of Risk and Release forms for OISRA, and TRLISRA, and ski areas as may be required.
  3. Letter from school principal or AD sanctioning the team and coach (OISRA membership application).
  4. Coaches Information Sheet (OISRA coach application) for each coach.
  5. Paid League and OISRA dues.
  6. Any other information that may be required, from time to time, by TRLISRA or OISRA.

The additional penalties for an individual or team failing to submit all requirements, as stated in Article II and Article III, are that they will not compete in league races until all requirements are met and all penalties have been paid at League and OISRA levels.

#### **IV. Teams**

- A. A ski team shall include boys and/or girls, grades 9-12.
- B. A varsity ski team will consist of at least 3 and not more than 6 members.
- C. A school may enter one Boys and/or Girls Varsity team (up to 6 racers) and one Boys and/or Girls Varsity II team (additional racers).
- D. All schools and/or clubs must have an acting coach accompany the teams to all sanctioned events, snow trainings or dry land activities per OSAA, OISRA, Boy Scouts of America and/or school policies.