

TRL Registration Instructions

Unless otherwise noted, original paperwork is needed. If you have any questions, please contact the TRL Secretary, Jennie Sandler, at:

sandler@bctonline.com (email)	503-632-3683 (home)
25029 S Beeson Road	503-632-8380 (fax)
Beavercreek, OR 97004	503-804-3095 (cell)

Racers joining the team late (after December 1) may not train with the team until their paperwork is complete.

OISRA forms (unless noted, give/send to TRL Secretary)

M1 (team application) due Nov. 1 (fax/scan OK) -- Needed for ALL schools participating, regardless of number of skiers.

C1 (coach application) due Nov. 1 (fax/scan OK) -- Needed for head coaches only.

C1 & C2 (coach application) due Nov. 9 -- Needed for ALL coaches, one per coach, regardless of teams coached. Copy C2 on reverse of C1. Please add line on C1 for cell phone number (contact on mountain). Check that form is complete and signed.

A1 (racer application) due Nov. 9 -- Check that both racer and parent has signed, and insurance info is filled in.

J1 (junior racer application) due Nov. 9 -- For younger siblings who would like to train with the ski team. May not race, but may be forerunner.

Eligibility request due Nov. 9 -- Only needed for transfer or foreign students, or those not meeting OISRA's rule 8 requirements. Call/email for more info if needed.

B1 (electronic master registration) due Nov. 9 -- Please read the instruction sheets, then complete the Racers and Coaches/Parents sheets. If you are just updating last year's B1 please check racers' grade and email.

Invoice & dues due Nov. 9 -- Make check out to OISRA, \$45 per racer. Give to TRL Treasurer (Melody Bennett).

V1 (volunteer agreement) due Dec. 14 -- To be completed by each volunteer, usually parents. Please include a list of all racers who will have fewer than two volunteers.

Academic eligibility due Feb. 15 -- Must include **ALL** members of ski team, not just those going to State Championship. Have school official (usually AD) check that each student is academically eligible, and fax a signed copy to both OISRA (1-775-640-4650) and TRL Secretary (503-632-8380), then give the original to head coach to be taken to State Championship.

Criminal background checks are required for all coaches, assistant coaches and parent coaches who are working with youth. This must be done once every three years and confirmed yearly on the OISRA B1 electronic spreadsheet. Parent Reps are to maintain a record of criminal background checks.

TRL invoice & dues due Nov. 9 -- Make check out to TRL. Give to TRL Treasurer (Melody Bennett).

Ski area release forms due Nov. 9 (racers and coaches) and Dec. 14 (volunteers) -- Put three copies of each form in each skier packet; one to be completed by the racer and the other two by the racer's volunteers (usually parents). **For the racer, the racer is the participant. For the volunteers, the volunteer is the participant. Before giving them to the TRL Secretary, please be sure that each form is complete and has all needed signatures.** TRL will not be keeping copies of these forms, so if you want to be able to refer back to them, please keep a copy yourself.

Timberline -- Group name is TRL and your school. You can write this on the master before copying.

SkiBowl -- Team/group name is TRL and your school. You can write this on the master before copying.

Meadows -- Please print out the liability release and "are you aware" front and back of the same page, and include a copy of the Oregon Skier Statute in each packet. Racers and volunteers should read the Oregon Skier Statute, then complete and sign both the liability release and "are you aware" forms. Coaches should go over the statutes with racers, and initial the bottom of the "are you aware" form.

Summary of Due Dates

Racers: Due to league secretary by November 9.

- A1 or J1
- Timberline release
- SkiBowl release
- Meadows release (2 pages)

Coaches: Due to league secretary by November 9.

- C1 & C2
- Timberline release
- SkiBowl release
- Meadows release (2 pages)
- Meadows Season Pass application (only if your team trains at Meadows)

Be sure to go over Meadows' "Are You Aware" with racers, initial.

Volunteers: Due to league secretary by December 14.

- V1
- Timberline release
- SkiBowl release
- Meadows release (2 pages)

"Participant" on these forms is the volunteer. Parent Reps, please include a list of racers who will have fewer than two volunteers.

Teams: Due to league secretary by November 1 or 9.

- Head Coach's C1 (due Nov. 1, fax/scan OK)
- M1 (due Nov. 1, fax/scan OK)
- B1 (due Nov. 9, email attachment)
- OISRA fees and invoice (due to TRL Treasurer Nov. 9)
- TRL fees and invoice (due to TRL Treasurer Nov. 9)